

TOWN OF MANCOS
BOARD of TRUSTEES WORKSHOP
September 8, 2021 6:00 P.M.

Workshop –2022 Capital Budget, Water & Sewer Rates
Town Hall Board Room

Monthly Board Workshops are for Board discussion purposes only. Decisions cannot be made during these sessions. These workshops are open to the public, however public comment will not be accepted.

TOWN OF MANCOS
BOARD of TRUSTEES MEETING
September 8, 2021 7:00 p.m.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance and Moment of Silence
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of the Minutes of August 25, 2021
- F. Audience Business
- G. Presentation and Proclamation – Suicide Prevention Awareness
- H. Presentation – Roadmaps Resiliency Project – Shak Powers, Montezuma County Administrator and Rachael Marchbanks
- I. Announcements
- H. Treasurer’s Report: August Bills & Claims
- J. Committee Reports
 - CDOT TPR
 - Montezuma County Commissioner Update
- K. Discussion and Action Items
 - 1. Chicken Creek Update
 - 2. Memorial Tree Discussion
- L. *Items for September 22, 2021 Agenda*
 - Committee Reports
 - Presentation – Imagination Library by Karen Sheek
 - Short Term Rental Discussion
- M. Adjournment

TOWN OF MANCOS
BOARD of TRUSTEES MEETING
August 25, 2021
7:00 p.m.

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Books, Trustee Ed Hallam, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Janice Bryan, Trustee Cindy Simpson,

Staff Present: Town Administrator Heather Alvarez, Attorney David Liberman, Public Works Director Terry Jennings, Marshal Justen Goodall, Town Clerk/Treasurer Donna Murphy

D. APPROVAL OF THE AGENDA: Trustee Ed Hallam made the motion to amend the agenda by adding Ordinance 765, Series 2021 as item #5 under Discussion and Action items. Trustee Brent McWhirter seconded the motion. Motion passed.

E. APPROVAL OF THE MINUTES OF AUGUST 11, 2021: Trustee Janice Bryan made the motion to approve the minutes of the August 11, 2021 as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

F. AUDIENCE BUSINESS:

- Roma Ewing, 436 Angel Way, Mancos- addressed the Board regarding the replacement of a Memorial tree for Ellen Paquin
- Ed Whritner, 262 E Montezuma St., Mancos- addressed the Board on behalf of the Mancos gear lending library and gave an update on the project.

G. ANNOUNCEMENTS:

- Town Administrator Heather Alvarez announced that a Redistricting workshop will be held at Mancos Town Hall on Monday August 30, 2021 at 6:00 pm.
- Town Administrator Heather Alvarez announced that the Town has published information on a public outreach meeting that has been set for September 15, 2021 6:00pm. The public is welcome to attend as the discussion will be on updating of the Town of Mancos Vision Statement.
- Trustee Cindy Simpson acknowledged that as a Board no position will be taken on the subject of immigration sanctuary in the Town of Mancos as previously decided
- Mayor Queenie Barz read a letter of appreciation and gratitude from a Durango resident in regards to Sgt. Brad Ray.

H. Illuminate Colorado Presentation: Sadie Rose Pace, Emily Spahn and Jessica Randall gave a presentation to the Board regarding child abuse prevention and the programs offered in Southwest Colorado. The Board consensus was that they would like to participate in the awareness trainings that are offered in the County.

I. COMMITTEE REPORTS

- Montezuma County Planning Commission- Mayor Queenie Barz attended the meeting. There was only one public hearing. It did not affect Mancos.
- Mancos School District- Trustee Brent McWhirter was unable to attend. Trustee Ed Hallam will now serve as a representative in Trustee McWhirter's absence.
- Montezuma County Commissioner Update- Commissioner Stevenson gave an update regarding the 30x30 Land Deal. Discussion is also happening at the County on housing and an industrial park.

J. ACTION AND DISCUSSION ITEMS:

1. Public Hearing: 479 Bauer Ave. Special Use Permit for The Nest Preschool
Public Hearing opened at 7:46 p.m.

- Town Administrator Heather Alvarez has received no comments neither for nor against the preschool.
- Ester Cook, Mancos- spoke in favor of the preschool
- Genevieve Vannest, applicant- presented the Board with information on the proposed preschool and answered questions from the Board
- Jessica Randall, 41543 Rd H.2, Mancos- spoke in favor of the preschool
- Eldon Vannest- spoke in favor of the preschool. Mr. Vannest will be doing the majority of the labor on the preschool. He and his family are committed as a family to this preschool

Public hearing closed at 7:58 p.m.

After discussion, Trustee Cindy Simpson made the motion to approve the special use permit for The Nest Preschool at 479 Bauer Ave. for a day care and preschool conditional on all Federal, State and Local licensing. Trustee Brent McWhirter seconded the motion.
Motion passed unanimously by roll call vote.

2. Public Works Capital Equipment Purchase:

Trustee Ed Hallam made the motion to authorize the Public Works Director to purchase the Parking Lot Contractor's Gold Package for asphalt maintenance and repair in an amount not to exceed \$13,000 (including freight) plus up to \$5,000 for additional supplies. Trustee Betsy Harrison seconded the motion.

Motion passed unanimously by roll call vote.

3. Ordinance 764, Series 2021: Amending Tree Board Membership:

Trustee Brent McWhirter made the motion to Approve Ordinance 764 Series 2021 An Ordinance Making Certain Amendments To The Mancos Municipal Code, Title 2, Article 10, Section 20 Concerning The Membership Of The Town of Mancos Tree Board. Trustee Betsy Harrison seconded the motion. **Motion passed unanimously by roll call vote.**

4. Water and Sewer Rate Confirmation Discussion:

This information was presented for Board discussion. Further information will be presented to the Board.

5. Ordinance 765, Series 2021: Short Term Rental Moratorium

Trustee Cindy Simpson made the motion to Approve Ordinance 765, Series 2021 An Emergency Ordinance instituting a one hundred eighty (180) day temporary moratorium on the submission, acceptance, processing, consideration or approval of new permits, but excluding renewal permits, for short term rentals in the Town of Mancos for the purpose of allowing the Town to prepare and adopt new zoning, land use and permitting regulations with regard to short term rentals. Trustee Janice Bryan seconded the motion. **The motion passed with a majority vote- Trustee Ed Hallam abstained.**

K. Special Workshop- August 30, 2021 6:00pm- Redistricting-Laura Lewis-Marchino (Region 9) and Kermitt Barrett (Southwest Colorado Redistricting Alliance) - Mayor Barz announced this meeting open to the public.

L. *Items for September 8, 2021 Agenda*

1. *Workshop- 2022 Capital Budget/ Water Rates Discussion*
2. *Committee Reports: CDOT TPR, Commissioner Update*
3. *August Bills & Claims*
4. *Suicide Prevention Awareness Presentation and Proclamation*
5. *Replacement of Memorial Tree in Boyle Park*
6. *Chicken Creek Discussion*

M. **Adjournment**

Trustee Ed Hallam, made the motion to adjourn the meeting at 8:46 p.m.

Mayor Queenie Barz

Town Clerk/Treasurer Donna Murphy

Town of Mancos

PROCLAMATION

SEPTEMBER AS NATIONAL SUICIDE PREVENTION AWARENESS MONTH

WHEREAS, the month of September is recognized as National Suicide Prevention Awareness Month and World Suicide Prevention Day is observed each year on September 10th; and

WHEREAS, these observances are united in raising awareness that prevention is possible; treatment is effective; and people do recover; and

WHEREAS, suicidal thoughts can affect anyone regardless of age, gender, race, orientation, income level, religion or background; and

WHEREAS, according to the Centers for Disease Control, each year more than 48,000 people die by suicide; and according to the American Foundation for Suicide Prevention suicide is the 2nd leading cause of death for people 10-34 years of age, the 4th leading cause for those 35-54 years of age, and the 8th leading cause among people 55-64 years of age; and

WHEREAS, each and every suicide directly impacts a minimum of 100 individuals, including family, friends, co-workers, neighbors, and community members; and

WHEREAS, the effects of the loss of these lives severely impacts smaller, rural communities; and

WHEREAS, the Town of Mancos encourages all citizens to do their part by taking a free Question, Persuade, Refer (QPR) gatekeeper training that are offered in our community to learn how to ask if someone they know is considering suicide and how to connect them with help; and

WHEREAS, the Town of Mancos also encourages all citizens to keep on hand the Colorado State Crisis Services number which is **1-844-493-8255**, and the local Axis Care Hotline number which is **970-247-5245**, in the event that they or someone they care about is experiencing a crisis so that they may be connected with trained crisis professionals.

NOW, THEREFORE, be it resolved that I, Mayor Queenie Barz, do hereby proclaim the month of September 2021, as National Suicide Prevention Awareness Month in the Town of Mancos.

Dated this 8th day of September, 2021

Mayor Ellen “Queenie” Barz

Donna Murphy
Town Clerk/Treasurer



Colorado Department of Local Affairs Awarded \$2.3 Million Recovery Assistance Grant

[View All News \(/news\)](/news/)

Statewide Team including OEDIT to help rural economies and businesses recover from economic impacts of COVID-19

The Economic Development Administration (EDA) announced last week

that it has awarded a \$2.3 million [CARES Act Recovery Assistance \(https://www.eda.gov/news/press-releases/2021/03/12/denver-co.htm\)](https://www.eda.gov/news/press-releases/2021/03/12/denver-co.htm) grant to the Colorado Department of Local Affairs (DOLA) to help [rural Colorado communities develop economic recovery and resiliency plans \(/colorado-rural-resiliency-and-recovery-roadmaps/\)](/colorado-rural-resiliency-and-recovery-roadmaps/). These efforts will support the growth of regional economies and businesses, and advance economic resiliency efforts.

A State Partnership Team including the Department of Local Affairs (DOLA), the Office of Economic Development and International Trade (OEDIT), and the Colorado Department of Labor and Employment (CDLE), along with the nonprofit Community Builders, will offer rural communities planning and technical assistance support to diversify and strengthen their economies while building resiliency. Communities with shared economies are invited to form Regional Community Teams to accelerate progress toward thriving and resilient economies. Teams will be selected through a formal application process based on their rural status, COVID-19 impacts, connected economies and economic vulnerability factors. The goal is to serve 16 Regional Community Teams, representing at least 50 rural Colorado communities.

This EDA grant will be matched with \$869,723 in matching funds from the State Partnership Team to localities, and is expected to create 100 jobs as well as \$50 million in private investment. This grant allows rural Colorado communities the opportunity to develop Colorado Rural COVID-19 Recovery & Resiliency Roadmap.

“This project is limited to Regional Community Teams from rural counties and from municipalities with populations under 50,000,” said Glenn Plagens, director of Business Support and Rural Prosperity at OEDIT. “COVID-19 was an economic shock unlike any other and while the economy statewide was impacted, it was especially felt in rural communities where tourism and service industry jobs are prevalent. This grant allows us to further assist our rural communities.”

"This initiative will provide essential recovery and resiliency planning support so that our rural communities - including critical communities impacted by the transitioning coal economy - can take a long-term, holistic view to reimagine their regional economies and advance priority projects," said Anne Miller, Director of the Colorado Resiliency Office at DOLA. "By thinking regionally, these rural communities will have the advantage of strategizing around impacts and opportunities while also building partnerships towards shared visions and goals. The benefits will go beyond pandemic response and recovery and will move Colorado towards a more resilient future."

The State Partnership Team will work closely with the Regional Community Teams, providing each with capacity support (including a paid consultant), data and access to resources to develop a Recovery and Resiliency Roadmap. The selected Regional Community Teams will connect regularly with rural representatives from the three state agencies and will have intensive support from a state-provided economic recovery project manager. Community Builders will also support each of the community teams throughout the project.

If your region could benefit from this opportunity, more information, including a [30-minute webcast \(https://www.coresiliency.com/covid19-recovery-roadmaps\)](https://www.coresiliency.com/covid19-recovery-roadmaps) and an [FAQ \(https://www.coresiliency.com/covid19-recovery-roadmaps\)](https://www.coresiliency.com/covid19-recovery-roadmaps) about this opportunity.

Related Tags:

• [Rural Opportunity Office \(/category/rural-opportunity-office\)](/category/rural-opportunity-office) • [Rural Development \(/category/rural-development\)](/category/rural-development) • [Business Support and Rural Prosperity \(/category/business-support-and-rural-prosperity\)](/category/business-support-and-rural-prosperity) • [Colorado Rural Resiliency and Recovery Roadmap \(/category/colorado-rural-resiliency-and-recovery-roadmap\)](/category/colorado-rural-resiliency-and-recovery-roadmap)

Recent

[OEDIT to attend the Green Expo 2021 \(/press-release/oedit-to-attend-the-green-expo-2021\)](/press-release/oedit-to-attend-the-green-expo-2021)

Colorado companies to attend international export trade show in Mexico City, Mexico.

[Read More \(/press-release/oedit-to-attend-the-green-expo-2021\)](/press-release/oedit-to-attend-the-green-expo-2021)

Press Release

[PPP Heroes to be recognized by Governor Polis \(/press-release/ppp-heroes-to-be-recognized-by-governor-polis\)](/press-release/ppp-heroes-to-be-recognized-by-governor-polis)

Banks, credit unions and nonprofits honored for processing PPP loans

[Read More \(/press-release/ppp-heroes-to-be-recognized-by-governor-polis\)](/press-release/ppp-heroes-to-be-recognized-by-governor-polis)

Press Release

[Orbit Fab Selects Colorado as Home to New Headquarters \(/press-release/orbit-fab-selects-colorado-as-home-to-new-headquarters\)](/press-release/orbit-fab-selects-colorado-as-home-to-new-headquarters)

Gov. Polis, Lt. Governor Primavera welcome Colorado's newest member of the aerospace industry, State out competes Texas and Florida

[Read More \(/press-release/orbit-fab-selects-colorado-as-home-to-new-headquarters\)](/press-release/orbit-fab-selects-colorado-as-home-to-new-headquarters)

Press Release

I, Donna Murphy, Clerk/Treasurer for the Town of Mancos, Colorado, do hereby certify the following to be a true and correct statement of bills and claims paid during the month of August 2021.			
Date	Vendor	Description	Amount
8/4/2021	A T & T Mobility	Cell Phones	\$ 503.58
8/27/2021	ABC Fire & Safety	WTP Supplies	\$ 2,479.00
8/5/2021	Advantage K Lawn	Contract Services	\$ 1,806.14
8/27/2021	AFLAC	Employee Benefits	\$ 634.98
8/27/2021	Atmos Energy	Natural Gas	\$ 133.35
8/12/2021	Ballentine Communications	Advertising/Legals	\$ 282.76
8/3/2021	Barz, Queenie	Mayor July 2021 Service	\$ 300.00
8/4/2021	Basin Printing & Imaging	MMO Supplies	\$ 66.49
8/3/2021	Big O Tires #006168	MMO Community Outreach	\$ 1,601.33
8/3/2021	Brind'Amour, Peter	P&Z Commission July 2021 Service	\$ 50.00
8/3/2021	Brooks, Fred	Mayor pro tem July Service	\$ 200.00
8/3/2021	Bryan, Janice	Trustee July 2021 Service	\$ 200.00
8/5/2021	Century Equipment	PW Repairs/Maintenance	\$ 800.00
8/6/2021	CO Dept of Public Health & Env	WTP Permit Fees	\$ 465.00
8/3/2021	Coker, Ann	P&Z Commission July 2021 Service	\$ 50.00
8/9/2021	Corporate Payment Systems	Credit Card Charges	\$ 2,985.65
8/4/2021	Cox Conoco	Fuel/Supplies/Vehicle Repairs	\$ 2,799.28
8/12/2021	DPC Industries	WWTP Equipment	\$ 1,320.05
8/16/2021	Empire Electric	Electricity	\$ 8,389.52
8/4/2021	Employers Council Services, Inc.	Staff Communication Training	\$ 2,300.00
8/6/2021	Faris Machinery	PW Repairs/Maintenance	\$ 2,525.60
8/5/2021	FastTrack Communications, Inc.	Technology Service Contract	\$ 131.25
8/9/2021	Ferguson Waterworks #1116	WTP Supplies	\$ 413.96
8/20/2021	Franklin, Alice	Overpayment Reimb. Final W/S Bill	\$ 199.61
8/20/2021	Galls, An Aramark Co.	MMO Uniforms/Supplies	\$ 832.19
8/27/2021	Green Analytical Lab	WTP/WWTP Testing	\$ 114.00
8/3/2021	Hallam, Ed	Trustee July 2021 Service	\$ 200.00
8/3/2021	Harrison, Betsy	Trustee July 2021 Service	\$ 200.00
8/9/2021	Henry, Gina	Admin Supplies	\$ 200.00
8/16/2021	ImageNet Consulting LLC	Technology Service Contract	\$ 257.83
8/16/2021	Lew-Ann Storage & Sales	MMO Supplies	\$ 56.00
8/9/2021	Liberman, David	Legal Fees	\$ 3,211.00
8/3/2021	Mancos Towing/ Canyon Paint & Body	MMO Community Outreach	\$ 205.00
8/4/2021	Marchbanks, Rachael	Economic Coordinator July 2021	\$ 1,762.50
8/3/2021	McWhirter, Brent	Trustee July 2021 Service	\$ 200.00
8/27/2021	Montezuma County Landfill	Screenings	\$ 88.96
8/12/2021	Municipal Code Corporation	Annual Dues	\$ 1,195.00
8/9/2021	NetForce PC, Inc.	Technology Service Contract	\$ 2,590.50
8/27/2021	Personnel Safety Enterprises	Supplies- All Depts.	\$ 306.30
8/12/2021	Pixel Right, LLC	Technology Service Contract	\$ 1,280.00
8/12/2021	Quill	MMO Supplies	\$ 349.95
8/16/2021	Safebuilt, LLC Lockbox #88135	Land Use Consultation	\$ 187.50
8/9/2021	Salt Lake Wholesale Sports	MMO Supplies	\$ 920.00
8/27/2021	San Juan Basin Health/Lab Bill	WTP/WWTP Testing	\$ 648.00
8/3/2021	Seibert, Catherine	P&Z Commission July 2021 Service	\$ 50.00
8/3/2021	Shaner, James	Judge-August 2021 Service	\$ 250.00
8/27/2021	Short Elliott Hendrickson, Inc.	Main Street Bridge	\$ 15,923.66
8/3/2021	Simpson, Cindy	Trustee July 2021 Service	\$ 200.00
8/9/2021	Southwest Memorial Hospital	MMO Professional Services	\$ 2,876.00
8/3/2021	Stout, Carol	P&Z Commission July 2021 Service	\$ 50.00
8/5/2021	Superior Auto Supply	PW Supplies	\$ 322.02
8/10/2021	TKF Contracting Inc.	WTP Improvements	\$ 51,619.20
8/4/2021	Town of Mancos	Water/Sewer	\$ 4,420.15
8/27/2021	Trautner Geotech LLC	Main Street Bridge	\$ 3,034.74
8/27/2021	Trautner Geotech LLC	WTP Improvements	\$ 248.75
8/6/2021	UNCC	Line Locates	\$ 31.68
8/2/2021	US Postmaster	Utility Billing Postage	\$ 209.96
8/20/2021	USA Blue Book	WTP/WWTP Supplies	\$ 1,812.59
8/4/2021	Waste Management of Colorado	Refuse Collection	\$ 110.55
8/9/2021	Water Solutions, LLC	Plant Operator	\$ 575.00
8/5/2021	Western Paper Distributors	Park Supplies	\$ 468.10
8/27/2021	Wyld Iris Gardens Inc.	Contract Services	\$ 661.00
	Payroll		\$ 44,926.63
	Tax Payments		\$ 17,741.28
	Nationwide Retirement		\$ 1,477.36
	The Payroll Co.		\$ 240.27
	TOTAL		\$ 192,691.22

STAFF REPORT

To: Honorable Mayor and Board of Trustees
From: Heather Alvarez, Town Administrator
Date: September 8, 2021
Re: Chicken Creek Update

Recommendation

None – information and discussion only

Background/Discussion

There has been some timber activity up at Chicken Creek off Millwood Road.

Robert Meyer with Mancos Trails Group, Peter Brind'Amour from Planning & Zoning and Derek Padilla with the US Forest Service will be attending an after action meeting with stakeholders on September 10. They will be here tonight to give you an update on this item.

Resource Impact

None

Attachments

None

STAFF REPORT

To: Honorable Mayor and Board of Trustees
From: Heather Alvarez, Town Administrator
Date: September 8, 2021
Re: Memorial Tree Discussion

Recommendation

Leave current policy in place – we will allow citizens to replace existing trees but we are not allowing any additional memorial trees on town owned property

Background/Discussion

At the August 25, 2021 Board meeting, a citizen requested the Town replace the memorial tree they planted in Boyle Park several years ago. The Board requested this item be added for discussion at this meeting.

Historically, prior staff has allowed memorial trees to be planted in Town parks. The citizen paid for the tree and plaque. If the tree did not survive, or the plaque was stolen, the citizen replaced these items at their own expense. There was no criteria to determine who would be allowed to plant a tree. This was an unwritten policy.

When I assumed the Interim Town Administrator role, there was nothing in writing for me to follow. At that time, I made the administrative decision to not allow any further memorial trees to be planted in our Town parks. If an existing tree died, I followed the unwritten policy above. I made these decisions for the following reasons:

1. The Town should not be spending public tax dollars for trees on behalf of private citizens if it can be avoided.
2. Eventually, we are going to run out of room for memorial trees unless we either designate a space or determine specific criteria.
3. It is generally out of our control if/when trees do not survive or need to be replaced due to wildlife, drought, etc.
4. There is nothing in our municipal code that outlines the criteria to be used to determine who should be allowed to plant a memorial tree.
5. There is nothing in our municipal code to direct staff on this topic with regard to the Tree Board. We really do not have the staffing level to offer this service – tree care, pruning expenses, procedures, tracking, etc. as there are more memorial trees planted around town. When making decisions, I do take these items into consideration for 5 – 10 years from now.
6. This really is not within the Board's role as your focus is on long term planning. I view this as an administrative decision.

If you do not agree with my decisions, please let me know how you wish to proceed. If the Board wishes to establish a Board policy regarding memorial trees, please bring your feedback to this meeting. I will need to know your preferred criteria, policies, procedures and budget for this item so I may include it in the legislative budget for 2022. According to a tree company in Cortez, a 2 – 3" caliper tree costs approximately \$350 - \$700 depending on the variety. If the tree is going to be placed in a CDOT right of way, etc, the cost will increase. The plaques range in price depending on materials, size, engraving, etc. We currently have 2 memorial trees in several parks around Town, two trees have died and not been replaced.

If you wish the Town to be responsible for this item, we may also need to research the Tree Board's role in the process.

If you wish to make no changes, then nothing further is required.

Resource Impact

TBD

Attachments

None