

Town of Mancos
Board of Trustees Meeting
October 8, 2014
7:00 p.m.
(Boyle Park Tour & Discussion at 6:00 p.m.)

- A. CALL TO ORDER:** Mayor Rachael Simbeck called the meeting to order at 7:00 p.m.
- B. ROLL CALL:** Present: Mayor Rachael Simbeck, Mayor pro tem Todd Kearns, Trustee Queenie Barz, Trustee James Maestas, Trustee Will Stone, Trustee Matthew Baskin
Absent: Trustee Michele Black

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman, Marshal John Cox, Public Works Director Robin Schmittel, Parks & Recreation Director Leslie Hopkins

- C. APPROVAL OF AGENDA:** Mayor pro tem Todd Kearns made the motion to amend the agenda by moving the Monthly Administrator Report before the Sidewalk discussion. Trustee James Maestas seconded the motion to approve the agenda. Motion passed.

- D. APPROVAL OF MINUTES OF September 24, 2014:** Trustee Will Stone made the motion to approve the minutes of September 24, 2014 as written. Trustee James Maestas seconded the motion to approve the minutes. Motion passed.

E. AUDIENCE BUSINESS

- Mark Rosenbaum, 150 E. 1st St. – appreciates La Plata Millworks, but has concerns regarding their filtration system on the spray booth. He stated the filter booth is not built appropriately, and he feels it was built outside their property line. He feels this is a health and fire hazard. He also feels the noise from the business is not in compliance with the Town code. He stated he has contacted the Town regarding this issue seven times. Town Administrator Andrea Phillips advised she and the Building Inspector have met with the property owner twice regarding this issue. She stated the temporary filtration system is adequate at this time. The Town Administrator and Building Inspector will continue to work with the new business owner on this issue. There is encroachment with regard to the temporary building. When the permanent structure is installed, the encroachment will be alleviated. Several Board members expressed the desire for a deadline.
- Sharon Rosenbaum, 150 E. 1st St. – with regard to La Plata Millworks, she advised that the current management has been in place for several years. She has been attempting to work with the business for the past one and half years. She is concerned with the health hazard.
- Chip Tuthill, 849 Riverside Ave. – he feels the situation has not been improved with Western Excelsior. He feels the situation has worsened. The Concerned Residents of Riverside are requesting the Board begin fining Western Excelsior. Town Administrator Andrea Phillips advised a letter was sent on September 12 giving them

30 days. She will be visiting Western Excelsior on October 13 for a third time to reevaluate the situation.

- Chris Burkett – he is a member of Dolores River Anglers. They would like to perform clean up along the Mancos River as part of their strategic plan.

F. ANNOUNCEMENTS

- Town Administrator Andrea Phillips reminded the Board of the Mancos Fall Harvest Community Potluck this Sunday.
- The Municipal Summit is in Durango this year on October 16.
- The new website is currently being tested. The new website will be launched in the next few weeks.
- Make A Difference Day is October 25. The Mancos School District will be designing and painting the bear safe trash cans this year.
- The Town was awarded the TAP grant for the Pedestrian Crossing. This item will be brought to a future meeting.
- Marshal John Cox advised that the Town was denied the SRO grant.
- Trustee Will Stone advised the Robbins Memorial Arena is being built just outside of Town.
- Trustee Queenie Barz advised Michael Martin Murphey will be here October 18 at the Cortez Elks Lodge. VIP passes are \$125, general admission is \$35 per person.

G. TREASURER'S REPORT

September Bills & Claims

Trustee Queenie Barz made the motion to approve the September bills and claims per signed purchase orders. Mayor pro tem Todd Kearns seconded the motion. Motion passed unanimously by roll call vote.

H. PRESENTATION FROM CHRIS BURKETT/MCEDA

Chris Burkett from MCEDA presented updated information to the Board. He is currently in Mancos the first and third Tuesday for half day each month. He visited with 13 local businesses in Mancos to inquire about their needs and offer financial assistance information with regard to tax credits and loan availability through Region 9. His experience is that the businesses are not taking full advantage of the Enterprise Zone tax credits available in Montezuma County. He feels that his efforts, in conjunction with Economic Development Coordinator Chelsea Jones, are successful due not only to just getting the information out to the local businesses, but also being able to offer individualized attention to each business.

I. UNFINISHED BUSINESS

1. 2015 Agency Contributions

Trustee Will Stone recused himself from this item. This item was continued from the September 24, 2014 meeting. The Town of Mancos has received four requests from area organizations for agency contributions in 2015. The total amount requested is **\$6,300**. In 2014, the Town of Mancos spent a total of \$4,900 which includes \$1,000 each in contributions to the Axis Health Care, Four

Corners Recycling and Montezuma School to Farm, \$1,400 to the Mancos Senior Center and \$500 to the Beautification Group for Town of Mancos. Based on the work completed to date for the 2015 budget, Staff is recommending contributions be capped at \$3,300. Trustee Queenie Barz reiterated her concern that the Mancos Senior Center should be fundraising rather than relying on the Town to fund them at 100%. Mayor pro tem Todd Kearns made the motion to award the following amounts for 2015:

- Axis Mental Health Center - \$500
- Mancos Common Press - \$1,000
- Mancos Senior Center - \$1,400
- Medicine Horse Center - \$500

Trustee Matthew Baskin seconded the motion. Motion passed unanimously by roll call vote. Trustee Will Stone rejoined the meeting.

2. Organic Weed Control & Fertilizer Options

The Board had discussed the options and methods at Boyle Park for weed control. At the Board's direction, a test area was set up by the red shed. Parks & Recreation Director Leslie Hopkins advised that the vinegar killed the weeds within a (2) week period. The Roundup also killed the weeds. Everything used killed the grass along with the weeds. Trustee Will Stone reiterated his desire for a completely organic weed control/fertilizer plan in Boyle Park. Trustee James Maestas is fine with whatever direction is chosen. Trustee Queenie Barz is fine with the existing products being used in Boyle Park. Mayor Rachael Simbeck inquired as to if the Town is notifying citizens when the existing weed control/fertilizer is applied. Parks & Recreation Director Leslie Hopkins advised that Staff does post notices and keep the public out of the grass during the process. Trustee Matthew Baskin requested cost difference breakdowns between current and organic options. Parks & Recreation Director Leslie Hopkins offered a recommendation to potentially just spray the sports field in the future. Mayor Rachael Simbeck would like the Board to consider long term results of not spraying the park. Mayor pro tem Todd Kearns would like specific pricing and product options brought to a future Board meeting for additional discussion. Town Administrator Andrea Phillips asked the Board for direction on weed control in areas other than Boyle Park. Trustee Will Stone prefers organic options. The Board decided to continue research among other municipalities and bring pricing and product options to the Board to a future meeting. Staff will use existing products and procedures to spray Boyle Park this fall.

J. NEW BUSINESS

3. Water System Project Bidder Selection

The Water System Improvements Project was sent out to bid again this year with an updated project budget of \$1,165,664. Four bids were received and the lowest and most responsive bidder was Redpoint Contracting. The lowest bid is for bid alternate #1, which is a glass-infused bolted steel tank. Mayor pro tem Todd Kearns made the motion to tentatively award the construction contract to Action Direct LLC, dba Redpoint Contracting, pending funding agency concurrence. Trustee Will Stone seconded the motion. Motion passed unanimously by roll call vote.

4. Third Quarter Financial Review & Work Plan Update

Third quarter 2014 financials and work plans submitted for Board review/discussion. Revenues are higher than budgeted and expenditures are lower than budgeted. Trustee Matthew Baskin complimented Staff on their efforts.

5. Proposed 2015 Budget

The first draft of the proposed 2015 budget presented for Board review/discussion. Mayor pro tem Todd Kearns confirmed that the pedestrian crossing TAP grant match is included in the 2015 budget at this time. The budget will be discussed during the November 5, 2014 Board workshop.

6. Administrator Update

Town Administrator Andrea Phillips submitted her October monthly update for Board review and comment.

7. Sidewalk/Concrete Project Update

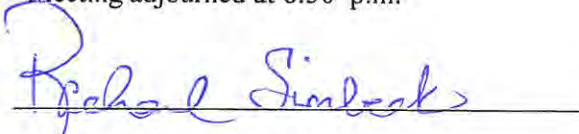
Trustee James Maestas left the meeting. The Board approved spending funds for the Town's match on the 50/50 hazardous sidewalk replacement program and for replacements of multiple sections of curb and gutter on Main St. and Grand Ave. There are two additional items that add to the cost on the project. First, a homeowner who was on the original list of participants for the 50/50 program and had declined to participate decided to participate after all. Since the contractor was willing to do the extra work and they were on the original list, this was an added item to the project. Secondly, when the contractor was pulling out old crumbling sections of curb and gutter in front of the Bauer House on the west side of N. Main St., the sidewalk began to come out with it and was damaged. The total additional cost of this project is \$5,485.60, which brings the total project budget to \$29,385.60. No motion necessary.

K. ITEMS FOR October 22, 2014 AGENDA

- *Ordinance 692 Water System Improvements Bond*

L. ADJOURNMENT

Meeting adjourned at 8:50 p.m.



Mayor Rachael Simbeck



Town Clerk/Treasurer Heather Alvarez