

**Town of Mancos  
Board of Trustees Meeting  
September 24, 2014  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Rachael Simbeck called the meeting to order at 7:00 p.m.

**B. ROLL CALL:** Present: Mayor Rachael Simbeck, Trustee Michele Black, Trustee James Maestas, Trustee Will Stone  
Absent: Mayor pro tem Todd Kearns, Trustee Queenie Barz

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Marshal John Cox, Public Works Director Robin Schmittel, Parks & Recreation Director Leslie Hopkins

**C. APPROVAL OF AGENDA:** Trustee Michele Black made the motion to approve the agenda. Trustee Will Stone seconded the motion to approve the agenda. Motion passed.

**D. APPROVAL OF MINUTES OF September 10, 2014:** Trustee Michele Black made the motion to approve the minutes of September 10, 2014 as written. Trustee James Maestas seconded the motion to approve the minutes. Motion passed.

**E. AUDIENCE BUSINESS**

- Chip Tuthill, 849 Riverside Ave. – thanked the Board for their efforts with regard to Western Excelsior. He stated that the Concerned Residents of Riverside were not advised of a Town inspection on September 12 between the Town and Western Excelsior. He requested that CROR be permitted to accompany the Town on future inspections. He then read a prepared statement, which will be included with the Board packet. Trustee Michele Black stated as to if CROR is expecting the Town to uphold the Municipal Code, she doesn't feel that CROR needs to be involved in this process. She inquired of Mr. Tuthill, by asking to be involved, is he questioning the Town's ability to do its job? Mr. Tuthill feels that CROR wants to be able to represent themselves during the process. Town Administrator Andrea Phillips stated that an on-site inspection was conducted. She shared the report with CROR, and additional inspections without prior notice will be conducted. She feels it would be inappropriate to have CROR present during inspections. Western Excelsior has 30 days to comply with inspection requirements. A report will be submitted to the Board at the end of the 30 day period.

**F. ANNOUNCEMENTS**

- Town Administrator Andrea Phillips advised the EPA meeting regarding the Red Arrow cleanup was last night. EPA is not worried about any potential health threats. Site clean-up is completed, and control of the building has been returned to the owner.
- The Boettcher Foundation, El Pomar Foundation, ArtSpace & Colorado Creative Industries were in Town this week to look into investing in southwest Colorado.
- The Planning Commission workshop regarding Historic Preservation was held this past Saturday.

- On September 27, 2014 Marshal Cox will be conducting the drug take back from 10:00 a.m. to 2:00 p.m. at Fahrenheit Coffee.
- The Board workshop will be held at 7:00 p.m. on October 1, and the 2015 budget will be discussed.

## G. UNFINISHED BUSINESS

### 1. Boyle Park Landscaping Options for NE Corner

During the previous meeting, the Board discussed landscaping the northeast corner of Boyle Park to make it more welcoming to visitors and citizens. Parks & Recreation Coordinator Leslie Hopkins submitted conceptual designs to the Board for review and approval. Trustee Will Stone inquired if the RV park is approved, he feels there will be a traffic problem if the area behind Town Hall and the east access road aren't opened to through traffic. Trustee Michele Black was on the Board when the decision was made to close the east side of Town Hall to through traffic. She is concerned with safety issues, in addition to the available space due to the telephone pole and fiber vaults located in the park. Trustee Michele Black would like to have the traffic access issue be placed on a future agenda for further discussion. Trustee James Maestas would also like to see this discussion continued when the full Board is present. Mayor Simbeck suggested scheduling a tour at 6:00 before the Board meeting on October 8, 2014. Trustee Michele Black made the motion to approve the proposed landscape design for the northeast corner of Boyle Park at a cost not to exceed \$1,300. Trustee James Maestas seconded the motion. Motion passed unanimously by roll call vote.

## H. NEW BUSINESS

### 2. Appoint Trustee To Fill Vacancy

Trustee Alan Rolston resigned his position effective August 27, 2014. After advertising in the newspapers and on our website, we have received two letters of interest from Matthew Baskin & Kevin Cook to fill the vacancy until the next regular municipal election in April 2016. The Town Clerk verified that all candidates are eligible to serve as a Trustee for the Town of Mancos. Interviews were conducted by the Board, and a vote by secret ballot was held. Matthew Baskin received the highest number of votes. Trustee James Maestas made the motion to appoint Matthew Baskin to fill the vacant seat on the Board of Trustees. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote. Mayor Rachael Simbeck administered the Oath of Office to Matthew Baskin.

### 3. 2015 Agency Contribution Requests

Trustee Michele Black and Trustee Will Stone recused themselves. The Town of Mancos has received four requests from area non-profit organizations for agency contributions in 2015. These organizations are either non-profits themselves or are under the umbrella of a non-profit. The total amount requested is \$6,300. Betsy Harrison representing the Mancos Common Press & Ellen Stein representing Axis Health System were both present to answer questions from the board. Due to both Trustee Black and Trustee Stone recusing themselves from this item, a quorum was not present. This item will be placed on the October 8, 2014 agenda for motion and vote.

### 4. Creative District Update

The town applied as a partnership with other local agencies for candidacy as a Creative District through Colorado Creative Industries, a division of the state Office of Economic Development and

International Trade. The other six candidate communities are Creststone, Crested Butte, Carbondale, Evergreen, Fort Collins and Manitou Springs. The purpose of the program is to leverage the arts, culture and history of a community for economic and community development. The town is currently the fiscal agent and main contact. A steering committee has been established and consists of members of the Chamber of Commerce, Mancos Valley Arts Council, Historical Society, Mancos School of the West, the town, and other artists and volunteers. There is a two-year candidacy during which the Mancos Creative District receives free consultants, technical assistance, and mini-grants through CCI and the Boettcher Foundation. During the candidacy process, the Creative District must develop a strategic plan, create a budget, track data on artists and impact of the creatives on the district, attend required trainings, and provide quarterly reports. The Board of Trustees pledged \$2,000 from the 2014 budget as part of the local match.

5. Economic Development Brochure & Summit Plan

Economic Development Coordinator Chelsea Jones was present to provide information to the Board. A brochure related to Economic Development was submitted to the Board for review and comment. Trustee Will Stone does not like the following: cattle drives happen in the fall also, "charm and kindness of small town...", the comment about no traffic is off-putting to potential businesses, use "reduced permit fees" rather than 50% off permit fees, several phrases are repetitive, cost of living/taxes wording, Telluride/Durango reference, Mancos is misspelled, job training programs. Economic Development Coordinator Jones advised this is a very rough draft at this time. Mayor Rachael Simbeck did compliment Mrs. Jones on the design and photos. Trustee Matthew Baskin inquired if this was geared toward attracting established business or start up businesses. Economic Development Coordinator Jones advised it is intended primarily for travelers and potential start ups. A revised brochure will be brought to a future meeting.

At its strategic planning retreat, the Board of Trustees discussed holding an Economic Development Summit with various community members as a one-day facilitated discussion. Trustees Michele Black and James Maestas attended the retreat. Cost estimates are roughly \$2,000 for facilitation and refreshments. Attendees include: local businesses, MCEA reps, Region 9, SBDC, local Chamber of Commerce, bank reps, etc. Town Administrator Andrea Phillips is requesting Board input as to where and when the Summit should be held. Trustee Michele Black is in favor of moving forward with the summit, it should be held at either Town Hall or the Community Center, the when may be left up to Staff. Mayor Rachael Simbeck feels the Summit should be held in January. Trustee James Maestas would also like the Summit to be held in January. Mayor Rachael Simbeck approves of the idea of a facilitator and break out events. Town Administrator Andrea Phillips will research facilitators and bring this information, along with a proposed date in January, to the Board at a future meeting.

6. Backyard Farming Outreach Plan

Trustee Will Stone recused himself. Town Administrator Andrea Phillips is requesting Board input regarding the regulation of livestock animals within Town limits. She submitted a proposed citizen outreach plan to the Board with regard to stakeholder outreach efforts to the Board for review and direction. Trustee Matthew Baskin appreciates the idea of allowing time to solicit input and compile the information. Trustee James Maestas appreciates the idea of several meetings at the Community Center. Trustee Michele Black appreciates the community meetings being held after having spoken to the other entities to enable the Town to provide information from other communities. She also advised that several years ago the idea of Mancos being a right-to-farm community was discussed, and she would like to see this information

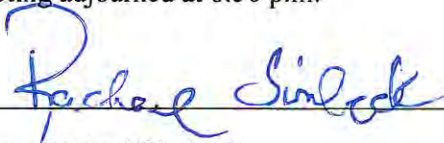
brought to current discussions.

**I. ITEMS FOR October 8, 2014 AGENDA**

- *Chris Burkett, MCEDA update*
- *Third Quarter Financial Review and Work Plan Update*
- *Introduction of Proposed 2015 Budget*
- *2015 Agency Contribution Requests*
- *Boyle Park Tour and Traffic Discussion (6:00 p.m.)*
- *Monthly Administrator Report*

**J. ADJOURNMENT**

Meeting adjourned at 8:50 p.m.



Mayor Rachael Simbeck



Town Clerk/Treasurer Heather Alvarez