

**Town of Mancos
Board of Trustees Meeting
May 28, 2014
7:00 p.m.**

A. CALL TO ORDER: Mayor Rachael Simbeck called the meeting to order at 7:04 p.m.

B. ROLL CALL: Present: Mayor Rachael Simbeck, Mayor pro tem Todd Kearns, Trustee Queenie Barz, Trustee Michele Black, Trustee Alan Rolston, Trustee James Maestas, Trustee Will Stone

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Parks & Recreation Director Leslie Hopkins, Marshal John Cox, Public Works Director Robin Schmittel, Town Attorney David Liberman

C. APPROVAL OF AGENDA: Mayor pro tem Todd Kearns made the motion to approve the agenda. Trustee Queenie Barz seconded the motion to approve the agenda. Motion passed.

D. APPROVAL OF MINUTES OF May 14, 2014: Mayor pro tem Todd Kearns made the motion to approve the minutes of May 14, 2014 as written. Trustee James Maestas seconded the motion to approve the minutes. Motion passed.

E. AUDIENCE BUSINESS

- Madeline Williams, 681 Grand Ave. – addressed the Board regarding the Mancos Times Historical Designation and the designation of the Cortez Journal as an additional publication for legal notices from the May 14, 2014 Board meeting. She feels the legal notices should be published in the Mancos Times only. To clarify, notices will be published in both the Cortez Journal and the Mancos Times, when time requires.

F. ANNOUNCEMENTS

- Colorado Creative Industries members were in Town today. June 16 is deadline to hear if the Town of Mancos has been selected.
- Saturday at 1:00 p.m. is the tour of the Wastewater Treatment Facility and Public Works shop for the Board of Trustees.
- Peter Eppard & Kyle Cox were introduced to the Board. They are the seasonal parks and recreation employees for 2014.
- Trustee Alan Rolston inquired as to the status of Red Arrow. Town Administrator Andrea Phillips advised the project is on hold while the bankruptcy is under consideration.
- Trustee Alan Rolston inquired as to the status of Family Dollar. Town Administrator Andrea Phillips advised they are submitting an application, and this will be the first project of the Design Review Board.

G. UNFINISHED BUSINESS

1. Corrected April Bills & Claims

Corrected April Bills & Claims were presented for Board review. Trustee Queenie Barz made the motion to approve the April bills & claims as presented. Trustee Michele Black seconded the motion. Motion passed.

2. Ordinance 688 – Recreational Marijuana Business License

This ordinance was revised to include the changes discussed at the May 14, 2014 Board of Trustees meeting. This ordinance does allow all four types of establishments allowable under State law.

Regina Roberts, 601 Grand Ave. – she questioned Art 10 Sec 24 regarding employee licensing and background checks. If the State of Colorado has issued an occupational license, why is the Town requiring a background check as this duplicates the process of the State? What is the total cost to potential employees? Why is the Town singling out one occupation to duplicate the license process? If the background check conducted here is conducted through the CBI, is this the same report received by the State? Citizens are allowed to possess marijuana, so how will the Marshal ascertain if an employee is transporting versus a private citizen? She has no issue with employees registering with the Town, but she is against the Town running a background check.

Trustee Alan Rolston inquired of Marshal Cox if he prefers the Town to run a local background check. Marshal Cox said yes, he would prefer that the Town run background check. Trustee James Maestas also agrees with the Town conducting a local background check. Currently, the Town fee is \$10.00 for fingerprints and \$39.50 to the CBI for a background check. Trustee Will Stone and Trustee Michele Black also agree with the local background check requirement. Trustee Michele Black inquired as to the process to revoke a license in Article 10 Section 19. The reasons currently given are relevant to the application, not to ongoing operations. Trustee Queenie Barz agrees that something should be added to address ongoing operations in Article 10 Section 19. Town Administrator Andrea Phillips commented about the need for review of operations during the renewal process as well. Trustee Alan Rolston agrees that some parameters may be set to ensure the operations are following State and Local codes. Trustee Will Stone inquired as to if these issue may be addressed at a later date as the Town is losing revenue the longer it takes to move forward on this issue. Trustee Todd Kearns agrees with Trustee Michele Black. Town Attorney David Liberman advised that there is already a State statute as to how they revoke the State license, although the Town ordinance may be tightened up to address the Board concerns. With regard to inspections, the State has a procedure for this as well. Trustee Queenie Barz inquired as to if the moratorium expires on June 30, 2014, does it need to be extended? Trustee Todd Kearns inquired as to if an application is allowed to be submitted because our Land Use Code doesn't allow for retail marijuana at this time? Town Administrator Andrea Phillips advised that Ordinance 689 will be heard during a Public Hearing at the June 18, 2014 Planning Commission meeting. Trustee Alan Rolston would like to vote on the ordinance with the addition of the State Statue references 12-43.4-601, 12-43.4-701. Trustee Will Stone made a motion to table this ordinance until the amendments are added. Trustee Queenie Barz seconded the motion. Trustee Alan Rolston wanted it stated that this item will be brought to the next meeting on June 11, 2014. Motion passed unanimously by roll call vote. Ordinance 689 will also be placed on the June 11, 2014 agenda for Board review and discussion.

H. NEW BUSINESS

3. Bubba's Real Texas BBQ Liquor License Application ...

Bubba's Real Texas BBQ is requesting a new Liquor License for their new business located at 280 E. Frontage Rd. George Bradley and Judie Miller and the Mancos Marshal's Office will circulate petitions, and return them to the Town Clerk/Treasurer by June 19, 2014 for signature verification for the June 25, 2014 Board meeting. Trustee Queenie Barz inquired as to how large the building will eventually become when the apartments are gone? Currently, 1,056 is the total square footage without the apartments. Marshal Cox has no objections to the application.

Trustee Todd Kearns made the motion to set the perimeters for the petitions as the Town of Mancos limits and set a Public Hearing date of June 25, 2014. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

4. Appoint Design Review Board Members

Staff has received letters of interest from Tim Hunter, Reneata Collins and Rena Wilson. We still need one more Town resident to complete this new Board. Trustee Michele Black would like to serve as the Trustee liaison. Mayor Rachael Simbeck inquired as to how the decision to will be made as to how the terms will be staggered? Trustee Will Stone inquired as to if the Board will see all projects? Town Administrator Andrea Phillips advised that as long as all the design review guidelines are met, the item will not be heard before the Board. Trustee Queenie Barz advised that Max Archuleta is willing to serve as on the Design Review Board. Trustee Will Stone made the motion to approve the appointment of Tim Hunter, Reneata Collins and Rena Wilson, with Trustee Black as the Board liaison to the Design Review Board. Trustee Queenie Barz seconded the motion. Motion passed unanimously by roll call vote, with Trustee Michele Black abstaining from the vote.

5. Town Logo Options

Chelsea Jones, the independent contractor hired as the part time Economic Development Coordinator, presented several design options to update the Town logo.

Madeline Williams, 681 Grand Ave – she likes the cowboy addition to the logo.

After discussion, the Board decided to accept the new logo as presented and the “country” color scheme.

6. Economic Development Coordinator Work Plan

Chelsea Jones, the independent contractor hired as the part time Economic Development Coordinator, presented her work plan for Board review and discussion.


I. ITEMS FOR JUNE 11, 2014 AGENDA

- Town Website Mock Up
- UC Denver Grand Ave. Visioning Plan
- Ordinance 688 and 689 with regard to Retail Marijuana

J. ADJOURNMENT

Meeting adjourned at 8:51 p.m.

Mayor Rachael Simbeck



Town Clerk/Treasurer Heather Alvarez

*approved
June 11, 2014*

