

**Town of Mancos
Board of Trustees Meeting
March 26, 2014
7:00 p.m.**

A. CALL TO ORDER: Mayor pro tem Perry D. Lewis called the meeting to order at 7:02 p.m.

B. ROLL CALL: Present: Mayor pro tem Perry D. Lewis, Trustee Queenie Barz, Trustee Rovilla Ellis, Trustee Todd Kearns, Trustee Alan Rolston
Absent: Mayor Rachael Simbeck, Trustee Chip Tuthill

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Marshal John Cox, and Town Attorney David Liberman

C. APPROVAL OF AGENDA: Trustee Todd Kearns made the motion to amend the agenda by adding item #9 – Solar Project Negotiation Executive Session. Trustee Queenie Barz seconded the motion to approve amended agenda. Motion passed.

D. APPROVAL OF MINUTES OF March 12, 2014: Trustee Todd Kearns made the motion to approve the minutes of March 12, 2014 as written. Trustee Alan Rolston seconded the motion to approve the minutes. Motion passed.

E. AUDIENCE BUSINESS

- Ben Wolcott – at the Mancos Public Library meeting tomorrow night they will discuss a long term loan of approximately 50 antique firearms to the Mancos Public Library, along with book donations regarding Western History and firearms, from Mr. Wolcott. He is raising all funds to create this exhibit at no cost to the Mancos Public Library. He hopes to have the exhibit ready by this time next year. The Board requested Town Administrator Andrea Phillips draft a letter of support on behalf of the Town of Mancos.
- Madeline Williams, 681 Grand Ave. – doesn't understand the fee for recreational marijuana on the Municipal Ballot. She stated she is unable to vote in favor of this issue without additional information from the Board. She also inquired as to if this fee is applied to the alcohol sold within the Town limits? Her final question was where the funds are going to be used if the issue passes?

F. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised the Board that the UC Denver students hosted a meeting this week regarding Grand Ave Visioning. A survey has been placed on our website with an April 4 response deadline.

G. PRESENTATION OF THANKS TO MAYOR PRO TEM PERRY D. LEWIS

A certificate of appreciation was presented to Mayor pro tem Perry D. Lewis for his service to the Town.

H. UNFINISHED BUSINESS

None

I. NEW BUSINESS

1. Mancos Brewing Company Liquor License Application

We have received an application for a new liquor license from Mancos Brewing Company for 550 Railroad Ave. Trustee Queenie Barz made the motion to set the perimeters for petition circulation as the Town of Mancos limits and have Kathy Hands and the Mancos Marshal return petitions to Town Clerk/Treasurer by April 17, 2014 and set a public hearing for April 23, 2014. Trustee Todd Kearns seconded the motion. Motion passed unanimously by roll call vote.

2. Sidewalk Repair & Replacement Program

Town Administrator Andrea Phillips is requesting Board approval to advertise the sidewalk repair & replacement program and solicit bids for a late spring/summer 2014 program. Trustee Todd Kearns inquired as to if the Town will be soliciting applications from citizens. Town Administrator Andrea Phillips would advertise the project and accept applications. The Town would then advertise for competitive bids from concrete companies. Town Administrator Andrea Phillips, Streets Supervisor Jeff Watenpaugh and Holly Rankin, Independent Building Inspector will inspect and rank the sidewalk applicants. Trustee Alan Rolston made the motion to move ahead with the proposed sidewalk replacement program for 2014 up to the \$10,000 in the annual budget. Trustee Rovilla Ellis seconded the motion. Motion passed unanimously by roll call vote.

3. Spring Cleanup

Town Administrator Andrea Phillips is requesting the Board authorize her to advertise for and plan a Town clean up in spring, 2014 which will include roll-off dumpsters at the Public Works building, spare tire disposal and clean up of CR 42. The cost to the Town will be approximately \$1,000 for the roll-off bins. The spare tire disposal is approximately \$3.00 per tire which will be passed along to the residents. Trustee Queenie Barz requested the cleanup be scheduled to include a few hours on Sunday. The Board directed Town Administrator Andrea Phillips to move forward with the clean up in spring.

4. Paths To Mesa Verde Regional Trail

Town Administrator Andrea Phillips is requesting the Board authorize her to work with area agencies for a regional trail and seek options for a local grant cash match. Representatives from Mesa Verde, BLM, CDOT, Cortez and Montezuma County have been meeting to discuss preliminary plans for a multi-use trail that would stretch approximately 18 miles from Cortez to Phil's World to Mesa Verde to Mancos. The Board directed Town Administrator Andrea Phillips to move forward with this project and bring information back to the Board as it becomes available. Trustee Todd Kearns authorized the Town Administrator to work with area agencies for a regional trail and seek options for a local 20% grant match. Trustee Alan Rolston seconded the amended motion. Motion passed unanimously by roll call vote.

Meeting recessed at 7:54 p.m.

Meeting reconvened at 8:02 p.m.

5. Executive Session – Negotiation for Website Developer Finalist

Trustee Todd Kearns made the motion to enter executive session for purposes of developing strategy for negotiation and receiving legal advice per C.R.S 24-6-402(4)(e). Trustee Queenie Barz seconded the motion. Motion passed unanimously by roll call vote.

Executive session began at 8:07 p.m.

Executive session ended at 8:24 p.m.

Mayor pro tem Perry D. Lewis, Trustee Todd Kearns, Trustee Alan Rolston, Trustee Rovilla

Ellis, Trustee Queenie Barz, Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez and Attorney David Liberman participated. After discussion, Trustee Queenie Barz made the motion to offer the website development and design contract to Pixel Right. Trustee Alan Rolston seconded the motion. Motion passed unanimously by roll call vote.

6. Executive Session – Personnel – Discussion of Staff Schedule

Trustee Queenie Barz made the motion to enter executive session for personnel pursuant to C.R.S 24-6-402(2)(f) for purposes of a personnel issue not involving a specific employee who has requested the discussion of the matter in open session. Trustee Todd Kearns seconded the motion. Motion passed.

Executive session started at 8:27 p.m.

Executive session ended at 8:42 p.m.

Mayor pro tem Perry D. Lewis, Trustee Todd Kearns, Trustee Alan Rolston, Trustee Rovilla Ellis, Trustee Queenie Barz, Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez and Attorney David Liberman participated. No motion necessary.

7. Executive Session – Personnel – Economic Development Coordinator Finalists

Trustee Todd Kearns made the motion to enter executive session personnel pursuant to C.R.S 24-6-402(2)(f) for purposes of a personnel issue not involving a specific employee who has requested the discussion of the matter in open session. Trustee Queenie Barz seconded the motion. Motion passed.

Executive session started at 8:43 p.m.

Executive session ended at 8:56 p.m.

Mayor pro tem Perry D. Lewis, Trustee Todd Kearns, Trustee Alan Rolston, Trustee Rovilla Ellis, Trustee Queenie Barz, Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez and Attorney David Liberman participated. After discussion, Trustee Todd Kearns made the motion to authorize Town Administrator Andrea Phillips to negotiate a contract for the part time position of Economic Development Coordinator with Chelsea Jones. Trustee Alan Rolston seconded the motion. Motion passed unanimously by roll call vote.

8. Executive Session – Personnel – Department Head Evaluation

Trustee Queenie Barz made the motion to enter executive session personnel pursuant to C.R.S 24-6-402(2)(f) for purposes of a personnel issue not involving a specific employee who has requested the discussion of the matter in open session. Trustee Alan Rolston seconded the motion. Motion passed.

Executive session started at 8:55 p.m.

Executive session ended at 9:03 p.m.

Mayor pro tem Perry D. Lewis, Trustee Todd Kearns, Trustee Alan Rolston, Trustee Rovilla Ellis, Trustee Queenie Barz, Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez and Attorney David Liberman participated. After discussion, involving additional duties assumed by the Town Clerk/Treasurer, Trustee Todd Kearns made the motion to approve an additional 2% merit increase over the 2014 budget for the Town Clerk/Treasurer. Trustee Rovilla Ellis seconded the motion. Motion passed unanimously by roll call vote.

9. Executive Session – Negotiation for Solar Project

Trustee Todd Kearns recused himself and left the meeting at 9:06 p.m.
Trustee Queenie Barz made the motion to enter executive session for purposes of developing strategy for negotiation and receiving legal advice per C.R.S 24-6-402(4)(e). Trustee Alan Rolston seconded the motion. Motion passed unanimously by roll call vote.

Executive session began at 9:05 p.m.
Executive session ended at 9:30 p.m.

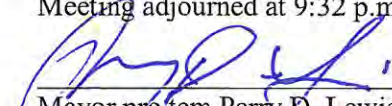
Mayor pro tem Perry D. Lewis, Trustee Alan Rolston, Trustee Rovilla Ellis, Trustee Queenie Barz, Town Administrator Andrea Phillips, Public Works Director Robin Schmittel, Town Clerk/Treasurer Heather Alvarez and Attorney David Liberman participated. No motion necessary.

J. ITEMS FOR MARCH 26, 2014 AGENDA

- Swearing in of members of Board of Trustees
- Appointment of Mayor pro tem
- Appointment of Municipal Judge
- Appointment of Committee Liaisons

K. ADJOURNMENT

Meeting adjourned at 9:32 p.m.



Mayor pro tem Perry D. Lewis



Town Clerk/Treasurer Heather Alvarez

approved 4-9-14