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## Street Closure Permit Application

Complete this form 60 days before the event requiring closure and return it to the Town Marshal with \$50.00 for the investigation fee.

You will be contacted by the Town with approval/disapproval of the requested closure.

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Name & Address of Organization

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Phone

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Email

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Street(s) Requesting To Be Closed

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Event Date(s)

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Event Time(s)

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Description of Event:

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Traffic Plan (provide or attach detailed map of traffic pattern):

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Office Use Only

Approved  Disapproved

\_\_\_\_\_  
Signature of Town Official

Fees Paid: Amnt \$ \_\_\_\_\_

Date \_\_\_\_\_

Check # \_\_\_\_\_

117 North Main Street • P.O. Box 487 • Mancos, Colorado 81328  
Phone (970) 533-7725 • Fax (970) 533-7727  
www.mancoscolorado.com

## Street Closure Process & Procedure

1. Street closure requests must be received at Town Hall no later than 45 days prior to the event and must include all required information:
  - a. Town application
  - b. Summary of event
  - c. Traffic management plan from a professional firm
  - d. Proof of insurance naming CDOT and the Town of Mancos as additional insured
  - e. Street closure fee payable to the Town of Mancos
  
2. Only the following street closures will be managed by Town Staff. The items outlined in #1 above, excepting item #c, will be required:
  - a. Mancos Days – this is actually three separate street closures on Friday morning, Saturday morning and Sunday afternoon
  - b. Mancos Schools Homecoming Parade – this is one street closure on either Thursday or Friday afternoon
  - c. Mancos Creative District – one street closure of their choice
  
3. Evening/Night street closures will not be allowed unless they are specifically required by project management, statute, etc.
  
4. Street Closure requests for State Highways (Grand Ave. and N. Main Street) will also require CDOT approval.
  
5. The Town of Mancos and CDOT reserve the right to deny street closure applications for any reason.