



## SIGN PERMIT APPLICATION

Please fill out this application completely and provide sketches and/or photographs as indicated. The application will be reviewed by the Town's Zoning/Building Inspector. Upon satisfactory completion of this application, additional review as necessary, and payment of the permit fee of \$65.00 without the use of the trademark or \$70.00 with the use of the trademark, the Zoning/Building Inspector will issue a sign permit.

Applicant Name & Address	Property Owner Name & Address
Applicant Phone	Property Owner Phone
Address of Proposed Sign	Purpose of Proposed Sign

1. Will the proposed sign be:  Freestanding  Wall Mounted  Roof  Wall painted  
 Projecting  Other \_\_\_\_\_
2. What are the dimensions of the proposed sign? \_\_\_\_\_ x \_\_\_\_\_
3. What is the area of the proposed sign? \_\_\_\_\_
4. What is the frontage of the property along a public street? \_\_\_\_\_ ft.
5. What is the value of the proposed sign? \$ \_\_\_\_\_
6. Will the proposed sign be  permanent or  temporary?
7. Will the proposed sign be  one faced  two faced  multi faced
8. How will the proposed sign be mounted our affixed? \_\_\_\_\_
9. How high above the ground is the top of the proposed sign? \_\_\_\_\_
10. What will the sign be made of? \_\_\_\_\_
11. How will the sign be illuminated? Describe \_\_\_\_\_
12. How many signs already exist on the property? \_\_\_\_\_
13. What are the dimensions of each existing sign? \_\_\_\_\_
14. What is the total area (sq. ft.) of all existing signs? \_\_\_\_\_
15. Have you applied for a business license?  Yes  No
16. Will you use the trademark "Gateway to Mesa Verde" on your sign?  Yes  No

**YOUR APPLICATION CANNOT BE PROCESSED WITHOUT THIS INFORMATION**

- A. A drawing of the proposed sign or signing must be submitted which indicates height, overall dimension, colors, materials, proposed copy, illumination specifics and method of mounting the sign(s). Photographs with a written description covering these items may be used.
- B. An outline of the building façade and a site plan must be submitted indicating dimensions of the façade and the site, and location, height and overall dimensions of all existing and proposed signs on the building and on the site.

The undersigned hereby requests the Zoning/Building Inspector to proceed with processing this application under the requirements of the Town of Mancos Land Use Code.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Planner: \_\_\_\_\_ Date: \_\_\_\_\_